



Address Rental Agreement

PO Box 8000, Abbotsford, BC V2S 6H1 Telephone:604.854.6933

Business Name		
Personal Name 1		
Personal Name 2		
Address		
City	State/Prov	Zip/Postal Code
Business Phone	Residential Phone	Drivers Lic No.
E-mail Address		Please check if you do not want to be a part of our mailing list. <input type="checkbox"/>

Box Number
Name

Box Number	Size	CDN	US	Box Key	Lobby Key	USPS	Comment	Original Start	Start Date	Expiry Date
								MM DD YY	MM DD YY	MM DD YY

TERM:

- The term of this agreement shall be as indicated above for a period not to exceed that for which rent has been paid in full and shall expire on expiry date even if Letterlock fails to give notice.
- If this agreement is terminated by the Renter or Letterlock prior to expiry date, the Renter shall not be entitled to any rebate whatsoever.

FEE:

- The Renter shall pay the refundable deposits as indicated below in advance with no interest paid on monies held.
- There will be a fee for all courier items received at this address.

AGENCY:

- The Renter appoints Letterlock as their duly authorized agent for the receipt of postal and courier items from postal and courier services during the term hereof.
- Letterlock shall comply at all times with the rules and regulations of postal and courier services and all other legally authorized government and law enforcement agencies.
- Renter releases and agrees to save and hold harmless Letterlock from and against any and all claims, actions and damages arising from this agreement, or the rental or use of the addresses.
- Letterlock reserves the right to refuse services to Renter if those services are used for an illegal or unacceptable purpose.

ENVELOPES AND PACKAGES:

- Renter shall have access to the mailbox during regular store hours unless a front door key is issued in which case the Renter would have twenty-four hour access.
- Letterlock is not responsible for damaged or tampered mail when received in such condition from postal and courier services.

- Letterlock will accept all registered mail unless the Renter informs Letterlock otherwise.
- The number of names per mailbox may not exceed three.
- Letterlock will not pay for envelopes and packages sent with insufficient postage or those which require a payment on delivery unless the Renter has on deposit with Letterlock sufficient funds.

EXPIRY:

- Upon expiry hereof, Renter shall return all keys issued to Renter by Letterlock
- Upon expiry hereof, Letterlock shall return to sender or destroy uncollected mail addressed to the Renter unless Renter requests mail to be held at a minimum cost of one dollar per item. Should keys not be received from Renter, key deposit will be forfeit.
- Letterlock may change locks on the mailbox anytime following expiry.

POSTAL AND COURIER SERVICES:

Renter acknowledges that Letterlock is not in any way related to or associated with Canada Post Corporation, the US Postal Service, or any courier companies. This agreement is strictly a private rental agreement between Letterlock and Renter, according to the terms hereof. Letterlock is not responsible for any claim, action or complaint that the Renter may have against the postal or courier services.

ACKNOWLEDGEMENT:

- Renter acknowledges:
- That he/she is over the age of eighteen years.
 - That he/she has read the contents hereof and agrees to all the terms and conditions here in.

Renter	Letterlock
Date	Date

CDN Rental			
US Rental			
Box Key			
Lobby Key			

PLEASE RETAIN CONTRACT FOR YOUR RECORDS **Total**